# **TRB Large Cities Committee Conference Call Agenda – 4/17, 1:30 pm EST**

ABE30 Conference Call

Conference Call Date and Time: April 17, 2013, 1:30PM, Eastern Standard Time

Conference Call Information:

 **Phone Number:**

 USA: 209-255-1000

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**Access Code:** 570643#

## Welcome and Introductions

## General Vision

In advance of the Strategic Planning Session that will happen in DC (6/10/13, 9:30am), Committee Chair Rina Cutler will articulate a brief overview of her vision for this committee.

## Paper Topic Discussion

We will be discussing possible paper topics. It is important to make sure that we are submitting Calls for Papers on topics that we know are of interest to the research community. Please bring topics that you know are being researched and would like to see the Large Cities Committee put out Calls for Papers about.

## Assign Roles

* Research Coordinator
	+ The Research Coordinator keeps up-to-date with the research that is occurring in the those fields related to the Large Cities Committee
	+ The Research Coordinator, guided by the Strategic Plan, gathers potential ideas for paper topics. After the topics are selected, the Research Coordinator writes and submits the Calls for Papers to TRB.
* Committee Liaisons
	+ Liaisons communicate with the Large Cities Committee about what other relevant committees are working on and help coordinate paper calls / sessions that are co-sponsored by the Large Cities Committee and other committees
	+ Committee liaisons are ideally members or friends of other committees in addition to the Large Cities Committee
* Annual Meeting Organizing Group
	+ This group will organize our presence at the Annual Meeting by organizing the Paper Sessions, Talks, Poster Sessions and Workshops
* Additional roles may be assigned as the Committee sees fit